

MINUTES OF THE REGULAR MEETING OF THE
STAFF SITE PLAN REVIEW COMMITTEE
COUNCIL CONFERENCE ROOM FULLERTON CITY HALL
THURSDAY, 9:00 A.M., SEPTEMBER 7, 2006

CALL TO ORDER: Chairman Eastman called the meeting to order at 9:13 a.m.

COMMITTEE MEMBERS PRESENT: Eastman, Lopez, Tabatabaee, Voronel, St. Paul and Thompson

COMMITTEE MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Leopold

OTHERS PRESENT: Ron Cassell

APPROVAL OF MINUTES:

MOTION by Committee Member St. Paul, SECONDED by Committee Member Thompson and CARRIED unanimously to APPROVE August 17, 2006 minutes as submitted.

INTRODUCTIONS - COMMITTEE AND STAFF MEMBERS:

ACTION ITEMS:

Item No. 1

PRE06-00050 – PRE06-00050. APPLICANT: RON CASSELL; PROPERTY OWNER: DIOCESE OF ORANGE.

Committee Member St. Paul presented a staff report on a special events request for a carnival, which will be open to the public, to be held on September 29, September 30, and October 1, 2006, on property located at 1316 North Acacia Avenue (St. Juliana's Catholic Church) (northeast corner of Acacia Avenue and Melody Lane) (R-1-10 zone) (Categorically exempt under Section 15323 of CEQA Guidelines) (BSP)

Committee Member St. Paul stated that the Committee would be making a recommendation to the Community Development Director and not approving the request.

Committee Member St. Paul said the applicant will have four temporary bathrooms (2 handicapped), and will need Fire Department approval and inspection. The applicant will need to contact the police to maintain police presence, obtain their ABC and Orange County Health Department approvals, and make arrangements with MG Disposal. They will also need to pull electrical permits.

Chairman Eastman provided clarification stating the City's Zoning Ordinance requires that a special event for a nonprofit conducted on their property shall not be issued a permit until review and approval by the Community Development Director, versus a for profit organization

would have to go through the City's Planning Commission. He explained there is a five-day notification of the public prior to the decision being made and requires that other staff members be consulted. This SRC meeting is the notification and staff consultation part.

Chairman Eastman added that at last year's meeting, a last-minute change of the location of the rides was switched over to the paved parking lot with parking taking place on the grass. Previously, the events had been on the grass, but there was an issue with Fire and Vector Control last year. Chairman Eastman said he had not received any complaints on the revised plan.

Committee Member Tabatabaee entered the room at 9:18 a.m.

The applicant and Committee Member St. Paul discussed differences shown in the plans regarding trailers for equipment.

Committee Member Tabatabaee asked if the applicant was going through the special events permit process and paying the fees. He asked if the applicant had a generator. The applicant said the rides company is responsible for pulling an electrical permit. Committee Member St. Paul stated it would be a condition of approval, same as last year.

Committee Member Voronel asked if the sidewalk is occupied. The applicant, Ron Cassell, said everything takes place on the property.

Chairman Eastman said they normally provide security and asked if they anticipate having any additional security at night? Chairman Eastman's concern is that there are less people staying on-site overnight than in previous years. Mr. Cassell said yes, but did not know all the details.

Chairman Eastman said the fire access is the same as last year and would think the restroom facilities and portables are adequate.

Committee Member Tabatabaee asked if the area around the rides was fenced? Mr. Cassell said there is fence on the property and temporary barricades and ribbon around it. Signage was discussed.

Committee Member St. Paul listed the conditions:

- Require electrical permit
- Four temporary bathrooms, 2 handicapped
- Require the Fire inspection and Fire lane, which is shown on the plans
- Police presence
- ABC approval or exemption
- Orange County Health approval
- MG Disposal trash disposal arrangements
- Special Event permit and required fees
- Hours of operation: Friday: 5 p.m. – 10:00 p.m., Saturday: 3:00 p.m. – 10:00 p.m. and Sunday: 12: 00 p.m. – 9:00 p.m.
- Breakdown will start partially on Sunday and all day Monday

Committee Member Thompson requested that the plans be revised to show the fire lanes

Committee Member St. Paul stated the plans should also be revised to show the location of the equipment trailers.

Chairman Eastman added a condition that the plans be revised and submitted for final approval by the Director of Community Development and the Fire Department.

Committee Member St. Paul said he did not receive any public correspondence regarding this item.

MOTION by Committee Member Tabatabaee, SECONDED by Committee Member Thompson and CARRIED unanimously by all voting members present to approve recommendation with conditions.

Chairman Eastman stated the Director of Community Development will review the SRC's recommendation today and make a determination by tomorrow morning. He explained the appeal period of the Director's decision to the Planning Commission.

MOTION by Committee Member Thompson, SECONDED by Committee Member Voronel and CARRIED unanimously by all voting members present to ADJOURN at 9:30 a.m. as Staff Site Plan Review Committee.

BY: _____
Ruth Leopold, Clerical Support