

Public Records Request Form for the Water Utility Department

If you are not the property owner, please attach an authorization letter.

Contact Name: _____ Date: _____

Company Name: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone No: _____ Fax No: _____

Email Address: _____

Check Requested Information:

_____ Water Consumption History Dates: From: _____ To: _____

_____ Billing Information History Dates: From: _____ To: _____

Please provide an account and/or meter number below.

Service Address	Account Number	Meter Number

A response to your request will be filled as soon as possible, but **no later than 10 days from the date of request**, unless the response time is extended by the City's written notification to you. If for any reason we are unable to provide the information or the information requested is not available, you will also be notified in writing. (See Government Code Section 6253)

*Please Mail, Hand Deliver, Fax or Email the **Public Records Request** form to:*

City of Fullerton
City Clerk's Office
303 W. Commonwealth Avenue
Fullerton, California 92832-1775
Phone: (714) 738-6350
Fax: (714) 525-8071
CityClerksOffice@cityoffullerton.com